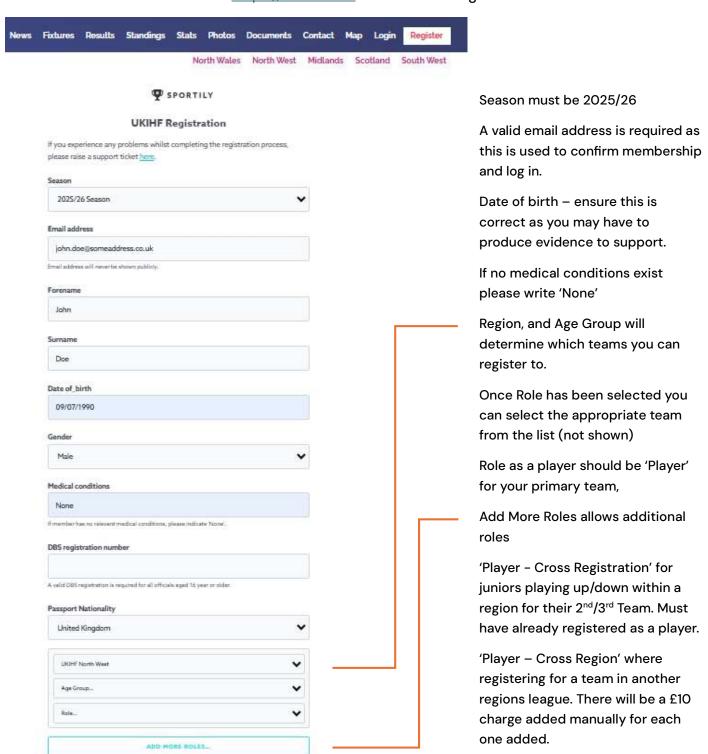


The purpose of this document is to explain how to register as a UKIHF member :-

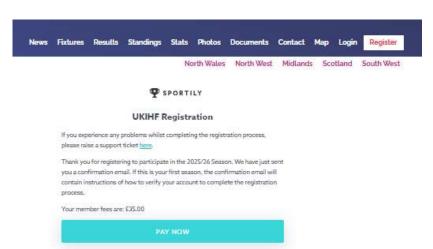
- 1. As a new member
- 2. As a renewing member
- 3. As a member also registering children.

1. New Members

New members should browse to https://ukihf.co.uk and click the Register button.

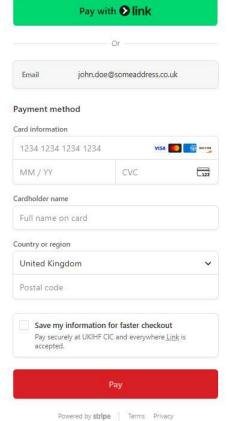






Complete the remaining fields then click the register button. You will then be prompted to pay.



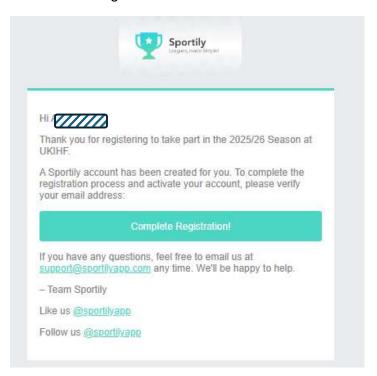


Clicking the 'Pay Now' button will then direct you to the Stripe payment page.

Once paid you will get an email receipt for payment. Please keep this.



You should now get a confirmation email similar to this: -

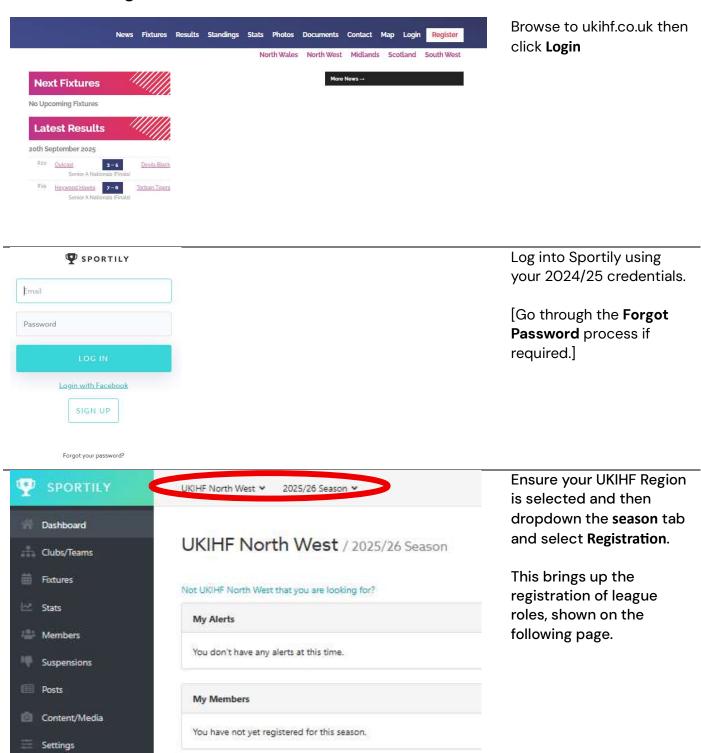


Click the 'Complete Registration' button, then you will be asked to enter your email address and set a password. Once this is done you should be redirected to your account.

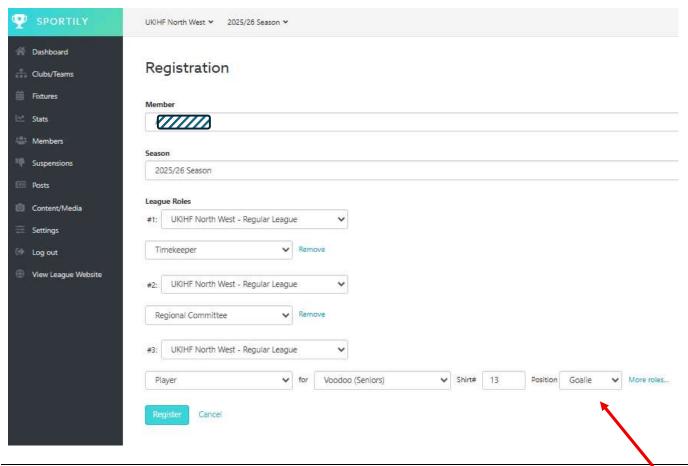
To log into your account in future Browse to ukihf.co.uk then click Login



2. Renewing Members

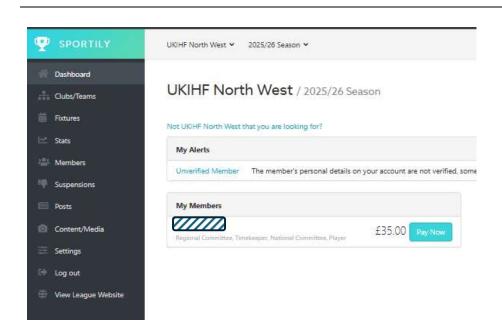






Add roles as required.

Note **Netminders**, this is where you set the **Goalie** position.



Once registration completes, return to the dashboard, and click the **Pay Now** button.

You will be taken through the Stripe payment process seen in the New Member section and will get a receipt to your email address associated with the account.

Note that anyone with outstanding fees from last season must also pay these, and that anyone with any unpaid fees will not be allowed to play.

Please remember it is up to you to keep your details up to date. Failure to do so may invalidate your insurance.



3. Members registering their child(ren)

To register and link a child to your account (which assumes you have been through either the New or Existing member process successfully for you), simply run through the New member process with your childs details but use your email address as used for your account. If you are doing this then when reaching the **Pay Now** point do not click the button until you have completed the registration for all members.